

## Regular Board Meeting Minutes August 19, 2025 7:00pm

Chair	Jim Sipe
Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Treasurer	Angela Niebur
Clerk	Molly Weber

Others in attendance were: Erik Porten and Katie, Doug Wille and Jim McKenzie

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Ryan Sunquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

### PUBLIC COMMENT

- City of Hampton data center has died but they have 5 years to use the AUAR for a different project.

### PRESENTATION

- N/A

### ROAD REPORT- Otte Excavating

- Any Update ~ Culverts @ 225<sup>th</sup> & Lewiston - Judy Stewart & Andy Tezlaff – discussion was had about the culverts and the concrete barriers on 225<sup>th</sup> & Lewiston. Otte's will assess this, try to shoot grades and give suggestions at the July meeting. Talked about grade in front of culverts to get it to drain better.
- Working on rock right now.
- All culverts are in.

### PLANNING COMMISSION SYNOPSIS

- N/A – meeting canceled – no business

### OLD BUSINESS

- Saeed Kanwar (Project Manager) email about replacement of Bridge L3285 on Inga Avenue – project is underway
- VRWJPO email about Model Ordinance and Local Updates – anything to report-permitting now just for one acre or more – nothing new

### NEW BUSINESS

- Travis Hirman ~ invite-d to attend August or September meeting- haven't heard back from him
- Jim McKenzie ~ PID#17-01800-01-012 – discussion was had with Jim McKenzie. Jim McKenzie was advised by the Board to send a letter stating exactly what he is looking for including action items of what he wants to pass onto our attorney.
- Randolph/Hampton Fire Contract for 2026, 2027 and 2028 – up about \$3,200. This year over 2024. **Ryan Sunquist made a motion to approve the 2026, 2027 and 2028 as listed for the Randolph-Hampton Fire. Jim Sipe seconded. Motion carried.**
- Levy Form D Form – Angie Niebur – this is due September 30, 2025.

### FYI

- Tire Recycling Opportunites – September 10 (call 651.645.9149) for appointment or October 4 at Empire Maintenance Facility in Rosemount - FYI
- August PlanIt Newsletter sent to BOS 08.17.25 - FYI
- Dakota County Township Officer Association Fall Meeting ~ Wednesday September 17, 2025 @ 7pm – Dakota County Extension Office 4100 220<sup>th</sup> Street West, Farmington, MN 55024 - FYI
- Permits ~ 6 permits 2 of which waiting on payment - FYI

### OTHER BUSINESS-Board Members Only

The board will sign the Minutes and the Treasurers Report

**Ryan Sunquist made a motion to approval signing checks 7054 to 7065 and approve claims list and to approve the July 15, 2025 Board Meeting Minutes. Dan Peine seconded. Motion carried.**

Jim Sipe, Angie Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

**ADJOURNING OF MEETING**

Jim Sipe made a motion to adjourn the meeting at 7:51pm. Dan Peine seconded. Motion carried.

Date Signed: 9/16/25

Supervisor: [Signature]

Clerk: Molly Weber

# Hampton Township Treasurer's Report

**August 2025 (September 16, 2025 Meeting)**

**Beginning Checkbook Balance:** **\$147,891.06**

**Income**

8/28/25	Jim McKenzie	Copies	\$9.00
8/28/25	Grant Heating	HVAC permit- Curt and Lind Rogers	\$167.00
8/28/25	C&E Wurzer	Demo permit- Andrew and Shelby Endres	\$326.86
8/28/25	Gergen Plumbing	Plumbing permit- Jason and Ashley Gergen	\$696.50
8/28/25	C&E Wurzer	New home permit	\$13,509.61
8/28/25	State of MN	Withholding June 25	\$198.09
8/15/25	Dakota County Payment		\$563.35
8/29/25	ICS Interest		\$175.28
	<b>Total Income</b>		<b>\$15,645.69</b>

**Check # DISBURSEMENTS:**

7054	Angela Niebur	Treasurer Salary	\$520.48
7055	Molly Weber	Clerk Salary	\$1,725.58
7056	Dakota Electric	Statement Date 7/23/25	\$73.64
7057	Greater MN Gas	Natural Gas	\$17.62
7058	Northfield Wifi	Sept Bill	\$34.99
7059	Town Law Center	Bill 742 from 8/3/25	\$48.00
7060	Otte Excavating	July 2025 Road Maintenance	\$5,452.50
7061	Ottomatic Lawn Care	Mowing 7/20 and 7/27/25	\$300.00
7062	MN Association of Townships	Dues	\$609.12
7063	Property Taxation and Records	Cannabis Ordinance Filing Fee	\$46.00
7064	Mark Rauchwarter	Website charges	\$60.00
7065	Beaver Creek Companies	Permits	\$11,635.98
	<b>TOTAL DISBURSEMENTS:</b>		<b>\$20,523.91</b>

**Check # Checks Not In:**

6927	\$115.44
7040	\$1,725.58
7053	\$144.93
7055	\$1,725.58
7058	\$34.99
7063	\$46.00
7064	\$60.00
EFT	\$1,150.11
<b>Total</b>	<b>\$5,002.63</b>

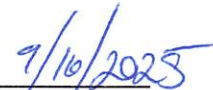
**8/31/25 Ending Checkbook Balance** **\$143,012.84**

Ending checkbook balance	\$143,012.84
plus checks not in (7) plus EFT	\$5,002.63
equal ICS Statement Balance 8/31/25	\$148,015.47

<b>ICS Shadow Money Market Account</b>		
<b>8/1/25</b>	<b>Beginning Savings Balance</b>	<b>\$198,799.03</b>
<b>8/29/25</b>	<b>Interest Earned</b>	<b>\$422.54</b>
<b>8/31/25</b>	<b>Ending Savings Balance</b>	<b>\$199,221.57</b>

<b>Escrow Account</b>			<b>\$39,250.00</b>
1/1/22	Dakota Electric		\$1,500.00
4/28/22	Garrison Endress		\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo		\$2,820.00
8/30/22	Lorenzen/Lippert		\$2,000.00
9/29/22	Dakota Electric		\$1,680.00
9/29/22	Angela Niebur		\$2,000.00
12/29/22	Angela Niebur	2,000	
2/27/23	PCI Roads LLC		\$2,000.00
3/30/23	CAN,LLC		\$1,000.00
4/27/23	En Engineering LLC		\$1,000.00
9/27/23	Dakota Electric		\$1,000.00
10/30/23	Dakota Electric		\$1,000.00
11/30/23	Dakota Electric		\$1,000.00
11/30/23	JSI Engineering		\$1,000.00
2/27/24	Paul/Lorri Gergen		\$2,000.00
4/23/24	Paul/Lorri Gergen	2,000	
5/30/24	Dakota Electric		\$1,000.00
6/28/24	Dakota Electric		\$1,000.00
7/31/25	C&E Wurzer Builders for Endres		\$2,000.00
<b>8/31/25</b>	<b>Agree w/statement</b>	<b>Total</b>	<b>\$61,250.00</b>

  
 Ryan Sunquist, Board Member

  
 9/16/2025

  
 Angela Niebur, Treasurer

9/16/2025